

Farm Operations Manager
&
Project Specialist
Job Description

I. Qualifications

- A. Spiritual: A believer in the Lord Jesus Christ and have demonstrated a commitment to God's Word by obedience to it and be recognized as a growing, maturing Christian and servant of Christ, with unquestioned integrity in the community. (I Timothy 3:10)
- B. Physical: Possess the physical skills and stamina necessary to fulfill the duties.
- C. Emotional: Possess the emotional stability necessary to conduct the duties.
- D. Social: Be known by his/her ability to get along with people, motivating them without alienating them and be gifted in relationship building with others, especially children of all ages.
- E. Education & Experience:
It is preferred that the Farm Manager/Project Specialist have the equivalent of two years of Bible school with emphasis on Christian camping and/or preferably two years of camping experience. Farm related education, interest or background is preferred.

II. Job Summary

- A. This position is a missionary-supported opportunity that would require the applicant to raise personal support. Assistance and guidance in building a network of supporters is available.
- B. *Farm Manger* - will supervise in coordination with the Executive Director to ensure the smooth operation of all aspects of the Farm Program area. Responsibilities will include all duties related to RBC farm programs including but not limited to the following:
 - a. Facilitate logistics and implement Farm Education programs/classes in coordination with leadership and other staff.
 - b. Facilitate logistics and implement Farm Education programs/classes in coordination with leadership and other farm staff benefiting the general public throughout the year.
 - c. Coordinate and provide oversight to RSI farm crew projects.
 - d. Ensure overall effectiveness of Farm operations.
 - e. Ensure the proper stewardship of planting, care, harvesting and marketing of all Farm Program crops.
- C. *Project Specialist* – will complete projects as directed by the Executive Director related to the property, plant and equipment of the farm program and general camp infrastructure.

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- D. This position will also assist in other camp- and program-related duties on and off site as prescribed by the Executive Director including but not limited to:
- a. Any official RBC programing event.
 - b. Paintball course management.
 - c. Periodic guest group hosting.

III. Accountability

- A. The Farm Manager/Project Specialist reports directly to the Executive Director who shall supervise, advise, and encourage.
- B. Meet with the Executive Director for regular evaluations, goal setting, and planning.

IV. Supplementary Responsibilities

- A. Set aside appropriate time to keep his/her life strong spiritually.
- B. Seek to have and maintain a convenient, compatible, and consistent spiritual outlet by participating in a local church.
- C. Remain faithful in following and enforcing the policies, philosophies, and doctrines of Riverside Bible Conference.

V. Notes

- a. Please submit resume, two references, and accompanying documents to:

Riverside Bible Conference
Attn: Darrie Nelson
6355 County Road DD
Amherst, WI 54406

You may email documents to:
darrie@riversidebiblecamp.org

- b. A background check will be completed prior to employment.

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Farm Operations Manager - Project Specialist

Riverside Bible Camp, an expanding Christian Camp ministry near Amherst Wisconsin, seeks a highly motivated, knowledgeable, task driven individual to serve as our **Farm Operations Manager**.

At Riverside, the Farm Operations Manager is a unique position within the camp setting that provides farm expertise and leadership of our farm operations. An educational farm experience is one of the program offerings available to campers and guest groups at Riverside.

The preferred candidate will have a passion for animal care and experience in hobby or small scale farming operations. The ideal candidate will have the desire and self-motivation to see projects through to completion. In addition, the ability to work on a team and provide motivation and encouragement to our teen volunteers and young adults is desired.

Riverside Bible Camp is committed to an affordable Christian camp experience for its participants, therefore, assistance and guidance in building a network of supporters is available as this is a missionary-supported position.

Please reference the full Job description below for additional information